

Michelle Lujan Grisham, Governor

Katrina Hotrum-Lopez, Cabinet Secretary Sam Ojinaga, Deputy Secretary Buffie Saavedra, Deputy Secretary

4/24/20

To: New Mexico Long-Term Care and Associated Providers

Re: Use and decontamination process of N95 masks

New Mexico has been approved for a mask decontamination system through FEMA. This is great news and will help to extend the life of N95 masks, which are in short supply around the country at this time. The documents below describe the process and protocol for what facilities/agencies need to do to collect N95s so they can be decontaminated.

The decontamination system is scheduled to arrive in New Mexico around May 1st and will be located at the Santa Ana Star Center, in Rio Rancho. Cardinal Health and FedEx will be the logistics used to transport PPE to the system and then returned to the user. Please read below carefully on which masks can be decontaminated (only certain N95 models are acceptable and KN95 masks are NOT acceptable) and how to collect and store them. Once the system is up and running, additional instructions will be provided to all providers that register to use the system, but starting to collect used N95 masks now is critical to New Mexico's supply chain for this PPE. Information regarding the program, follows this memo.

We hope if you that you will consider utilizing this free program so essential for maximizing our use of PPE in the state of New Mexico. Thank you and please reach out to contact: Trudy (505-412-1106) and/or Theresa Greeno (505-235-9198) with any questions.

MICHELLE LUJAN GRISHAM GOVERNOR



From: FEMA and DOH Date: April 22, 2020

Subject: Battelle Critical Care Decontamination System

On behalf of the state, FEMA requested one of 60 Battelle Critical Care Decontamination System (CCDS) for use by New Mexico, which has recently been approved. This is great news and will help to extend the life of N95 masks, which are in short supply around the country at this time. The Battelle system utilizes vapor phase hydrogen peroxide (VPHP) to decontaminate N95 respirators in a manner consistent with the FDA EUA. Please see the attached documents on the system for what facilities/agencies need to do to collect N95s so they can be decontaminated. Saving masks for decontamination needs to start as soon as possible. The materials (bags, boxes) needed to contain and transport N95 masks to the decontamination system are an eligible reimbursement expense, so save receipts.

The system is scheduled to arrive in New Mexico around May 1st and will be located at the Santa Ana Star Center, in Rio Rancho. Cardinal Health and FedEx will be the logistics used to transport PPE to the system and then returned to the user. Please read below carefully on which masks can be decontaminated (only certain N95 models are acceptable and KN95 masks are NOT acceptable) and how to collect and store them. Once the system is up and running, additional instructions will be provided to all of you, but starting to collect used N95 masks now is critical to New Mexico's supply chain for this PPE. If you wish to act as a collection point in your community for N95s, please visit www.battelle.org/decon to enroll and receive your unique 3-digit code, which must be written on each mask, as detailed in the attached information sheet.

Models Serviced:

3M Models: Gerson Models:

· VFLEX 1804 1730 · 1860(S) 2140C

Aura 1870+
 8205
 Moldex Models:
 1500 series

⋅ 8000
 ⋅ 8210
 ∠ 8210
 ∠ 2200
 ∠ Kimberly Clark 46727

· 9010 · 9210+

Feel free to contact: Trudy (505-412-1106) and/or Theresa Greeno (505-235-9198) with any questions. We are very excited to share this news to help all of us stay safe through this wave and into the next wave of this emergency.



Battelle CCDS™ Process

Great News! New Mexico was approved to use one of 60 Battelle Critical Care Decontamination Systems (CCDS) in the nation to help extend the life of N95 masks, which are in short supply at this time. The CCDS utilizes Vapor Phase Hydrogen Peroxide (VPHP) to decontaminate N95 respirator masks in a manner consistent with the FDA EUA. The CCDS is scheduled to arrive around May 1, 2020 and will be located at the Santa Ana Star Center in Rio Rancho, NM. Additional instructions will be provided to you after the CCDS is up and running.

This service is FREE for anyone who has an eligible N95 respirator mask!

In the meantime:

- Familiarize yourself with the CCDS process, using the chart below.
- Start saving masks for decontamination NOW!
- The bags and boxes needed to save and transport N95 masks to the CCDS are an eligible reimbursement expense, so be sure to save receipts.
- If you want to become a collection point for N95 masks in your community, please visit www.battelle.org/decon to enroll.
- Please contact Trudy Cordova at (505) 412-1106 and/or Theresa Greeno at (505) 235-9198 with any questions.

Models of N95 respirator masks serviced by CCDS:

3M Models:

Gerson Models:

- VFLEX 1804
- 1730
- 1860(S)
- 2140C
- Aura 1870+
- **Moldex Models:**

• 8205

• 1500 Series

• 8000

• 2200

• 8210

Kimberly Clark:

• 9010

• 46727

• 9210+

KN95 masks are NOT acceptable for CCDS decontamination

Sign up with Battelle

- 2 Contact Us to Get Your Code
- Properly Label Respirators
- Collect & Bag All N95 Respirators

6 Ship to

7 Decontaminated & Returned

- Visit <u>battelle.org/decon</u> to fill out the enrollment form
- Battelle emails enrollee links to the enrollment contract, instructions, and the Battelle POC
- Enrollee signs contract

facility

- Enrollee signs contract and contacts Battelle POC to receive their 3-digit codes for each Once the 3-digit codes are received from Battelle, enrollee collects N95 respirators
 - N95 respirators must be unsoiled (free of blood, mucus, make-up, lip balm, etc.) and labeled with a permanent marker
- Enrollee collects all N95 respirators into a single plastic bag
- Once the plastic bag is filled, tie off the bag and put it into another plastic bag
- Clean the outside bag with disinfectant

Properly

Package

- Shipping box must be labeled with the 3-digit code and a biohazard sticker
- Enrollee contacts their chosen logistics provider to coordinate pick-up and delivery of their N95 respirators
- Enrollee can either use a logistics provider of their choice or Battelle's preferred logistics provider

Battelle CCDS" Process

- Your shipments are barcoded to ensure chain of custody
- Your N95 respirators are processed and then verified to ensure they are free of decontaminant
- Your decontaminated N95 respirators are returned to your facility

Your Facility's Responsibility

- Your Battelle POC will provide you with 3-digit codes for each facility
- The 3-digit code must be written on each individual N95
- Collect all N95 respirators into a single plastic bag
- Once the plastic bag is filled, tie off the bag and put it into another plastic bag
- Clean the outside bag with disinfectant
- Shipping box must be labeled with the 3-digit code and a biohazard sticker
- You can either use a logistics provider of your choice or Battelle's preferred logistics provider
- Your shipments are barcoded to ensure chain of custody
- Your N95 respirators are exposed to the vapor phase hydrogen peroxide process
- After processing, your N95 respirators are verified to ensure they are free of decontaminant
- The logistics provider returns your decontaminated N95 respirators back to your facility

Battelle CCDS™ Process

HEALTH CARE PROVIDER SIGN-UP PROCESS Battelle CCDS Critical Care Decontamination System™



Sign up with Battelle

- Visit <u>battelle.org/decon</u> to fill out the enrollment form
- Battelle emails enrollee links to the enrollment contract, instructions, and the Battelle POC





2 Contact Us to Get Your Code

 Enrollee signs contract and contacts Battelle POC to receive their 3-digit codes for each facility





3 Properly Label Respirators

- Once the 3-digit codes are received from Battelle, enrollee collects N95 respirators
- N95 respirators must be unsoiled (free of blood, mucus, make-up, lip balm, etc.) and labeled with a permanent marker





4 Collect & Bag All N95 Respirators

- Enrollee collects all N95 respirators into a single plastic bag
- Once the plastic bag is filled, tie off the bag and put it into another plastic bag



5 Properly Package

- Clean the outside bag with disinfectant
- Shipping box must be labeled with the 3-digit code and a biohazard sticker



6 Ship to CCDS Site

- Enrollee contacts their chosen logistics provider to coordinate pick-up and delivery of their N95 respirators
- Enrollee can either use a logistics provider of their choice or Battelle's preferred logistics provider



- Your shipments are barcoded to ensure chain of custody
- Your N95 respirators are processed and then verified to ensure they are free of decontaminant
- Your decontaminated N95 respirators are returned to your facility



¹ Patent Pending

Battelle CCDS™ Process

HOW IT WORKS Battelle CCDS Critical Care Decontamination System™



Your Facility's Responsibility

- Your Battelle POC will provide you with 3-digit codes for each facility
- The 3-digit code must be written on each individual N95
- Collect all N95
 respirators into a single
 plastic bag
- Once the plastic bag is filled, tie off the bag and put it into another plastic bag
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Battelle CCDS" Process